

TOWN COUNCIL  
MEETING  
JANUARY 6, 2020  
7:00 PM

At a regular meeting of the Town Council of the Town of Exmore, Virginia, held in the Meeting Room of the J. Guy Lawson Municipal Building, 3305 Main Street, Exmore Virginia, on the 6<sup>th</sup> day of January 2020, at 7:00 pm.

Attendance:

Mayor Douglas Greer-Present  
Vice-Mayor Thomas Lewis-Present  
Councilman G. W. Adkins-Present  
Councilman Bradley Doughty-Present  
Councilman Bryon Heaster-Present  
Councilman John Metz-Present  
Councilman Chase Sturgis-Present

STAFF ATTENDANCE: Robert Duer, Ethel Parks, Taylor Dukes, Chief DiMartino, Capt. Zieger, Officer Gonzalez.

CALL TO ORDER:

The Town Council meeting was called to order at 7:00 pm by Mayor Greer with the majority in attendance reciting the pledge of allegiance.

INVOCATION:

The Invocation was given by Mayor Greer.

APPROVAL OF MINUTES:

TOWN COUNCIL MEETING – DECEMBER 2, 2019:

Councilman Heaster made the Motion to approve the Minutes of the Town Council meeting of December 2, 2019. The Motion was seconded by Councilman Adkins and was passed unanimously.

CITIZEN COMMENT (LIMIT OF 3 MINUTES PER SPEAKER):

There was no one signed up to speak.

TOWN MANAGER'S REPORT – MR. DUER:

Mr. Duer announced that Capt. Zieger will reach 8 years with the Town this month. He noted that Mr. Markulin has resigned to take a job in Pennsylvania. He said that Mr. Markulin left in good standing. Mr. Duer stated that we were anticipating the audit by the end of the year and we continue to wait on it. He asked the Mayor and Council about beginning the process of searching for another auditor. They agreed.

The Hot Desk is planning a grand opening in the near future. Mr. Matthews stated that they opened today and the date for the grand opening is to be determined.

Mr. Duer noted that over the past 60 days, he and Mr. Dukes have met with various engineering firms. He said that they chose Bowman Consulting due, in part, to their stability as an engineering firm and their experience with other similar projects.

Mr. Duer stated that he received a call from Karen Moran of DEQ notifying him that we have been approved for the \$300,000 loan that we applied for. He said that he is anticipating a letter confirming the approval and that the loan will be at 0% interest.

FINANCIAL REPORT – MR. DUER:

DECEMBER 2019 SUMMARY:

Mr. Duer noted that the balance sheet shows a decrease from previous months and that is due to the New Well Project. The 30-60-90 day report balance shows a decrease due to the bad debt write off. Total income for December was \$195,354 and total expenses were \$330,682 which gives us a net loss of \$135,328. The loss was largely due to the New Well Project and bad debt write offs.

YTD SUMMARY:

The year-to-date income is at \$1,216,315 and the expenses are at \$1,391,204 which gives us a net loss of \$174,859.

ZONING – MR. DUKES:

Mr. Dukes noted that there is a house that needs to be removed, but due to the current expenditures on the New Well Project, he is holding off tearing it down. He said that he has had several inquiries about the old KFC building. He noted that he has not been notified as to why it is being cleaned up.

POLICE REPORT – CHIEF DIMARTINO:

Chief DiMartino stated that all the officers are doing well and staying busy. He said that the holidays went well.

Dollar General collected approximately \$2,000 in toys. The 4-wheeler raffle was again a success. They were able to purchase enough \$200 gift cards to help 7 families.

Chief DiMartino reported 3 DUI's and 4 crashes in December.

PUBLIC WORKS REPORT – MR. DUER:

Mr. Duer noted that we are in the process of hiring a leader for the Public Works Department. They continue to pick up the weekly trash, tree limbs and flush hydrants.

UTILITY REPORT – MR. DUKES:

Mr. Dukes reported that we pumped 3.6 million gallons of water in December and 43 million gallons for the year. He noted that they began flushing hydrants today and will finish on Wednesday.

NEW BUSINESS:

AQUA PPEA PROPOSAL:

Mr. Duer noted that the team has reviewed the public portion of the proposal and recommends accepting the offer. After brief discussion, Councilman Adkins made the Motion to accept the PPEA proposal and move forward with the PPEA process. The Motion was seconded by Vice-Mayor Lewis and was passed by the roll call vote of: Councilman Sturgis-Aye; Councilman Adkins-Aye; Councilman Doughty-Aye; Councilman Heaster-Aye; Councilman Metz-Aye; Vice-Mayor Lewis-Aye; Mayor Greer-Aye.

Mr. Duer discussed waiving the \$25,000 PPEA fee for the initial, unsolicited proposal stating that it will be paid for by the DEQ. Councilman Adkins made the Motion to waive the initial, unsolicited PPEA proposal fee. The Motion was seconded by Vice-Mayor Lewis and was passed by a majority vote of five in favor and Councilman Sturgis opposed.

OLD BUSINESS:

UPDATE ON WELL PROJECT – MR. DUKES:

Mr. Dukes reported that as of December 16<sup>th</sup> the New Well Project was 70% complete.

UPDATE ON SEWER PROJECT - MR. DUER:

Mr. Duer noted that the engineers will be working by work order and we will pay as we go.


SCHEDULED MEETINGS:

TOWN OFFICE CLOSED – MONDAY, JANUARY 20, 2020 (MARTIN LUTHER KING, JR. DAY)

TOWN COUNCIL MEETING – MONDAY, FEBRUARY 3, 2020 @ 7:00 pm

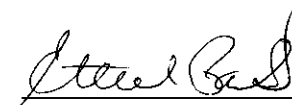
ADJOURNMENT:

Councilman Adkins made the Motion to adjourn the meeting. The Motion was seconded by Councilman Doughty. The Motion was passed unanimously, and the meeting was adjourned.



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Douglas Greer, Mayor



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Ethel Parks, Town Clerk