

TOWN COUNCIL
MEETING
FEBRUARY 3, 2020
7:00 PM

At a regular meeting of the Town Council of the Town of Exmore, Virginia, held in the Meeting Room of the J. Guy Lawson Municipal Building, 3305 Main Street, Exmore Virginia, on the 3rd day of February 2020, at 7:00 pm.

Attendance:

Mayor Douglas Greer-Present
Vice-Mayor Thomas Lewis-Present
Councilman G. W. Adkins-Absent
Councilman Bradley Doughty-Present
Councilman Bryon Heaster-Present
Councilman John Metz-Present
Councilman Chase Sturgis-Present

STAFF ATTENDANCE: Robert Duer, Ethel Parks, Taylor Dukes, Chief DiMartino, Capt. Zieger, Officer Gonzalez.

CALL TO ORDER:

The Town Council meeting was called to order at 7:00 pm by Mayor Greer with the majority in attendance reciting the pledge of allegiance.

INVOCATION:

The Invocation was given by Mayor Greer.

Mr. Duer asked to amend the agenda under New Business to add "d. Discuss the Sale of Town Property." Councilman Sturgis made the Motion to amend the agenda to include "11. d. Discuss the Sale of Town Property." The Motion was seconded by Councilman Heaster and was passed unanimously.

APPROVAL OF MINUTES:

TOWN COUNCIL MEETING – JANUARY 6, 2020:

Vice-Mayor Lewis made the Motion to approve the Minutes of the Town Council meeting of January 6, 2020. The Motion was seconded by Councilman Metz and was passed unanimously.

CITIZEN COMMENT (LIMIT OF 3 MINUTES PER SPEAKER):

Ken Dufty commended the Town Council, staff and departments, stating that it is a pleasure to do business in Exmore. Mr. Dufty gave a brief history of HRSD and spoke in opposition of them. He stated that their rates doubled from 2009-2019 and that Exmore residents would not be able to afford their rates.

TOWN MANAGER'S REPORT – MR. DUER:

Mr. Duer noted that he had three good applicants for Public Works Supervisor. He said that after the interviews he has made an offer to one of the applicants.

Our auditor has promised the audit this month. The VRA requires a completed audit by November 1st of each year and has extended a grace period until the end of February.

Mr. Duer, Mr. Dukes, engineering firms and several concerned citizens met with representatives from VRA, DEQ and USDA on January 16th to discuss funding for the new sewer system. USDA seemed to be eager to help Exmore with funding

FINANCIAL REPORT – MR. DUER:

JANUARY 2020 SUMMARY:

Mr. Duer reported that the 30-60-90 day report is within reason since the adjustments were made. Net income for January was \$188,646.

YTD SUMMARY:

The year-to-date income was \$1,387,330 and expenses were \$1,373,543 for a year-to-date net income of \$13,787.

ZONING – MR. DUKES:

Mr. Dukes noted that the subdivision plats for the 9 houses on Silver Reach Road have been signed and recorded. He said that the A-NPDC now owns the property that the houses are situated on. In order to get the funding to demolish the houses, they will have to replace the old houses with 4 new ones.

Harvest Diner is a new business scheduled to open at the Plaza.

Mr. Dukes discussed removing several derelict structures and cleaning up yards throughout town. He asked for an increase in the upcoming budget to achieve this task.

POLICE REPORT – CHIEF DIMARTINO:

Chief DiMartino noted that all the officers are doing well. He said there was one reportable crash in January and due to the warm weather, citizens are out and active.

PUBLIC WORKS REPORT – MR. DUER:

No report.

UTILITY REPORT – MR. DUKES:

Mr. Dukes stated that 3.1 million gallons of water was pumped in January. He said that there was a massive water leak at the base of the water tower and the contractors on site assisted with the repairs.

Mr. Dukes noted that there are tree roots growing through a septic tank at one of the New Road Duplexes. He said that it is the Town's responsibility to replace it. It can be replaced with the same tank for approximately \$4,500 or upgrade to a grinder pump system for approximately \$5,300 plus installation. Vice-Mayor Lewis recommended to upgrade to the grinder pump system.

NEW BUSINESS:

2020 PERSONNEL MANUAL CHANGES & APPROVAL:

Mr. Duer stated that the only change to the employee manual this year is the change to the FMLA Policy that was approved at the Town Council meeting in November. Vice-Mayor Lewis made the Motion to approve the revised employee manual. The Motion was seconded by Councilman Heaster and was passed unanimously.

USDA REQUEST FOR FUNDING ASSISTANCE - SEWER PER:

Mr. Duer stated that he has submitted an application to USDA in the amount of \$30,000 for the sewer P.E.R. He said that they need a vote from the Town Council, noted in the Minutes, that they approve of the funding. Vice-Mayor Lewis made the Motion to seek funding from USDA toward Preliminary Engineering and Environmental Reports to evaluate the Town's sewer collection system. The Motion was seconded by Councilman Heaster and was passed unanimously,

2021 BUDGET - FIRST DRAFT:

Mr. Duer briefly explained the first draft of the upcoming budget. He asked the Council to review it and schedule a work session to discuss it further. They agreed to schedule a budget work session on February 24th at 7:00 pm.

OLD BUSINESS:

UPDATE ON WELL PROJECT – MR. DUKES:

Mr. Dukes reported that the well project is approximately 80 % complete. Mr. Duer mentioned that the construction company may surpass their designated time to finish the project due to the unavailability of generators. He suggested that the Council give the contractor a grace period to obtain the generator. The Council agreed to discuss it further during the March Town Council meeting.

UPDATE ON SEWER PROJECT - MR. DUER & MR DUKES:

Previously reported.

CITIZEN/COUNCIL COMMENT (LIMIT OF 3 MINUTES PER SPEAKER):

None.

SCHEDULED MEETINGS:

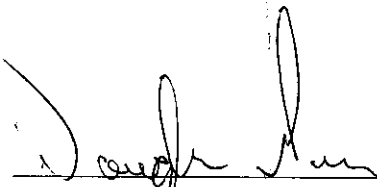
TOWN OFFICE CLOSED – MONDAY, FEBRUARY 17, 2020 (PRESIDENT’S DAY)

TOWN COUNCIL WORK SESSION – MONDAY, FEBRUARY 24, 2020 @ 7:00 pm

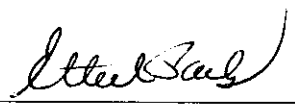
TOWN COUNCIL MEETING – MONDAY, MARCH 2, 2020 @ 7:00 pm

ADJOURNMENT:

Councilman Sturgis made the Motion to adjourn the meeting. The Motion was seconded by Vice-Mayor Lewis. The Motion was passed unanimously, and the meeting was adjourned.



Douglas Greer, Mayor



Ethel Parks, Town Clerk