

TOWN COUNCIL  
MEETING  
OCTOBER 3, 2022  
7:00 PM

**At the Public Hearings and regular meeting of the Town Council of the Town of Exmore, Virginia, held in the Meeting Room of the J. Guy Lawson Municipal Building, 3305 Main Street, Exmore Virginia, on the 3<sup>rd</sup> day of October, 2022 at 7:00 pm.**

**ATTENDANCE:**

— Mayor Douglas Greer-Present  
Vice-Mayor Thomas Lewis-Present  
Councilman G. W. Adkins-Present  
Councilman Bradley Doughty-Present  
Councilman Bryon Heaster-Present  
Councilman John Metz-Present  
Councilman Chase Sturgis-Present

**STAFF ATTENDANCE:**

Robert Duer, Ethel Parks, Taylor Dukes, Chief DiMartino, Capt. Zieger.

**CALL TO ORDER:**

The Town Council meeting was called to order at 7:00 pm by Mayor Greer.

**PLEDGE:**

The Pledge of Allegiance was recited by the majority in attendance.

**INVOCATION:**

The Invocation was given by Councilman Adkins.

**APPROVAL OF MINUTES:**

— **PUBLIC HEARINGS – ORDINANCE NO. 223; RESOLUTION FOR INTERIM FINANCING AND REGULAR TOWN COUNCIL MEETING – SEPTEMBER 12, 2022:**

Councilman Heaster made the Motion to approve the Minutes of the September 12, 2022, Public Hearing on Ordinance No. 223, Resolution for Interim Financing, and regular Town Council meeting. The Motion was seconded by Councilman Metz and was passed unanimously.

**CITIZEN COMMENT (LIMIT OF 3 MINUTES PER SPEAKER):**

None.

**TOWN MANAGER'S REPORT – MR. DUER:**

**CHRISTIAN BLUE – 4 YEARS, OCTOBER 10<sup>th</sup>:**

**JONATHAN GONZALEZ – 5 YEARS, OCTOBER 25<sup>th</sup>:**

Mr. Duer announced that Mr. Blue has been with the Town for 4 years and Sgt. Gonzalez for 5 years this month. The new lights have been installed at the Municipal Building. The bathrooms at the Park will be closed on October 24<sup>th</sup>. The Fall Festival was a huge success. He commended Mr. Dukes, Ms. MacGarvey, Mrs. Pittman, the Police and Public Works Departments for their hard work to help make the festival a success.

— The tax information that we need in order to mail out the bills, will be getting to us late this year, which will cause us problems getting the Town tax bills out on time. The second letter for easements will be sent out this week. There are sewer informational meetings scheduled to be held at the Town Office on Wednesday, October 12<sup>th</sup> from 3:00 pm to 6:00 pm and on October 15<sup>th</sup> from 9:00 am to 12:00 pm. Mr. Duer urged the Mayor and Council to reach out to citizens to sign the easements.

**FINANCIAL REPORT – MR. DUER:**

**SEPTEMBER FINANCIALS:**

The income for the month of September was \$193,079 and expenses were \$114,266, which gives us a net income of \$78,813.

**YTD FINANCIALS:**

Year-to-date income is at \$1,325,677 and expenses are at \$522,836 for a net income of \$802,841.

**NEW BUSINESS:**

**REQUEST FOR DEMOLITION – HOUSE TRAILER ON LEE STREET:**

Mr. Dukes noted that the owners of an abandoned house trailer on Lee Street has asked the Town for \$1,000 to assist in paying for the demolition of the trailer. He said that the cost of demolition is \$2,500 and Maranatha Baptist Church is donating \$1,500. There was some discussion about earmarking a portion of meals tax, occupancy tax, etc. to assist residents in the demolition of derelict structures. Vice-Mayor Lewis made the Motion to use 5% of the meals tax, in the July 2023 budget cycle, to help clean up the Town. The Motion was seconded by Councilman Sturgis Mr. Duer noted that there is \$10,000 in the budget for this purpose. The Motion was passed unanimously. Councilman Sturgis made the Motion to fund up to \$1,000 per derelict structure. annually, for demolition. The Motion was seconded by Councilman Metz and was passed unanimously.

**ORDINANCE NO. 224 – WATER DISCONNECT AND LATE FEES:**

Mr. Duer explained that Section 3 of Ordinance No. 224 was changed to spell out the penalty amount and time frame for disconnection of utility services. Councilman Heaster made the Motion to adopt Ordinance No. 224, as amended. The Motion was seconded by Councilman Sturgis and was passed unanimously.

**OLD BUSINESS:**

**CAMPERS AS RESIDENCES – NO REPORT:**

No Report.

**UPDATE ON SEWER PROJECT – MR. DUER:**

**LOAN/GRANT STATUS:**

Mr. Dukes stated that an ad will run in the newspaper on October 24<sup>th</sup> to go to bid. He said that there will be a pre-bid meeting at the Town Office on November 2<sup>nd</sup> and opening bids will be November 29<sup>th</sup>. Construction should begin in January. Although USDA will allow construction to begin without all of the easements signed, DHCD requires 100% of easements signed to receive the \$1,000,000. After brief discussion, Councilman Sturgis made the Motion to reject the DHCD funds. The Motion was seconded by Councilman Doughty and was passed unanimously.

**POLICE REPORT – CHIEF DIMARTINO:**

Chief DiMartino reported that all of the officers are doing well. He said that ticket numbers are down due several of the officers being out for training. He noted that Sgt. Gonzalez was invited by the Assistant Commonwealth Attorney to attend gang training and Officer Diaz attended General Instructor training. Chief DiMartino and Officer Little are firearms instructors and Capt. Zieger is a Taser and Lidar Instructor. Officer Hinman was able to get an identification on three persons who stole a vehicle and broke into others. Chief DiMartino said that the three individuals confessed to Officer Hinman.

The new cars have been ordered.

**PUBLIC WORKS/WATER/SEWER REPORT – MR. DUKES:**

Mr. Dukes said that he has had several inquiries about the Fire Department's Christmas Parade. Mr. Duer noted that the Memorial Bench will soon be installed.

**WATER AND SEWER REPORT – MR. DUKES:**

No report.

**ZONING REPORT – MR. DUKES:**

No report.

**CITIZEN COMMENT (LIMIT OF 3 MINUTES PER SPEAKER):**

Brandi Drummond thanked the Mayor and Council.

**SCHEDULED MEETINGS AND CLOSINGS:**


**TOWN COUNCIL MEETING - MONDAY, NOVEMBER 7, 2022 @ 7:00 pm**


**TOWN OFFICE CLOSED – FRIDAY, NOVEMBER 11, 2022 (VETERAN’S DAY)**

**TOWN OFFICE CLOSED – THURSDAY & FRIDAY, NOVEMBER 24 & 25 = THANKSGIVING HOLIDAY**

**ADJOURNMENT:**

Councilman Sturgis made the Motion to adjourn the meeting. The Motion was seconded by Councilman Heaster. The Motion was passed unanimously, and the meeting was adjourned.

  
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Douglas Greer, Mayor

  
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Ethel Parks, Town Clerk