

TOWN COUNCIL  
MEETING  
JULY 11, 2011  
7:00 PM

Mayor Moore-Absent  
Vice-Mayor Greer-Present  
Councilman Ward-Present  
Councilman Massey-Present  
Councilman Doughty-Present  
Councilman Metz-Absent  
Councilman Scanlan-Present

STAFF PRESENT: Arthur Miles, Ethel Parks, Chief Tom Potts, Officer Kevin Doughty, Officer Jason Campbell.

CALL TO ORDER:

The meeting of the Exmore Town Council was called to order at 7:00 pm by Vice-Mayor Greer. A quorum was established.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited by all present.

INVOCATION:

The Invocation was given by Vice-Mayor Greer.

APPROVAL OF MINUTES REQUESTED FOR THE COUNCIL MEETING OF JUNE 6, THE PUBLIC HEARING OF JUNE 27, AND SPECIAL MEETING OF JUNE 27, 2011:

Councilman Ward made the Motion to accept the Minutes of the June 6 meeting, the Public Hearing of June 27, and the Special Meeting of June 27, 2011. The Motion was seconded by Councilman Doughty. Discussion-None. The Motion was passed unanimously.

CITIZEN REMARKS:

Stevon Sample spoke to the Council about his newsletter. He informed them that he is working on advertisements and soon would be running interviews.

Donald E. Kellam stated that he has looked at the expenditures on the website and noted the sewer system is out of kilter. He said that it needs to be looked at and to get it back on track.

FISCAL 2008 AUDIT REPORT-DIANE Y. SMITH, CPA:

Ms. Smith addressed the Council regarding the Fiscal Audit 2008. Ms. Smith explained the different funds, assets and other points of interest. She noted that she has received the information to begin the 2009 audit. Councilman Scanlan asked if the conditions mentioned have been corrected. Ms. Smith stated that with the current number of employees it is hard to separate

duties. She noted that they needed purchasing procedures and a personnel manual. Mr. Miles noted that the Town is now utilizing purchase orders and they have recently adopted a Policy and Procedure Manual. Ms. Smith noted that a detailed budget should be available. She stated that they had no disagreements with the staff. Councilman Scanlan asked Ms. Smith if she would be working on the rest of the audits to get them up to date. Ms. Smith informed him that Mr. Miles has the engagement letter for the 2009 audit and that she already has the trial balances for that year. It is hope that she can have it completed within approximately four months. Mr. Miles noted that the accountant picked up the information for 2010.

#### NEW BUSINESS:

##### 2012 BUDGET FOR APPROVAL/DISAPPROVAL BY VOTE:

Mr. Miles stated that the 2012 Budget is ready for a vote. Councilman Massey made the Motion to approve the 2012 budget. The Motion was seconded by Councilman Doughty. Discussion-Councilman Ward noted that he does not agree with both a 3% pay increase and a bonus. Councilman Massey asked Mr. Miles if he has any resources for a garbage truck. Mr. Miles stated that he does not as of yet. Vice-Mayor Greer stated that the budget on the floor is what they need to vote on. The Motion was passed by a majority vote of Councilman Ward-Nay; Councilman Massey-Aye; Councilman Doughty-Aye; Vice-Mayor Greer-Aye; Councilman Scanlan-Nay. Councilman Metz was absent.

##### EXMORE DOWNTOWN REVITALIZATION IS POTENTIALLY READY TO RESTART WITH COUNCIL APPROVAL:

Mr. Miles noted that they have some reserve money this year and will have some next year. He said that he received a letter from Wade Chenault asking them to either use the grant money or return it. He noted that he has to give Mr. Chenault an answer by July 21<sup>st</sup> to make a decision. Mr. Miles also noted that he has been in contact with the engineers and the attorney and they are ready to proceed. He said that there are three phases left and that the Town's portion is approximately \$50,000 per phase. He noted that they are very close to two of those phases and may do better as time goes on. He asked for direction from the Council. After some discussion Councilman Scanlan made the Motion to move forward with the revitalization plan. The Motion was seconded by Councilman Massey. Discussion-None further. The Motion was passed by a majority vote of Councilman Ward-Aye; Councilman Massey-Aye; Councilman Doughty-Aye; Vice-Mayor Greer-Nay; Councilman Scanlan-Aye.

##### PSA NORTHERN NODE GRANT APPLICATION DUE TO BE MADE BY JULY 15<sup>th</sup>, 2011:

Mr. Miles informed the Council that Katie Nunez is pulling together the final numbers for the grant application and that it will be submitted by Monday.

##### RECENT DRAINAGE ISSUES RESULTING FROM RECENT RAIN EVENTS:

Mr. Miles stated that there are drainage issues due to the recent rains. He said that they have taken action on some of the issues and that VDOT will be bringing in the vactor truck in to help.

Councilman Scanlan stated that he has received two complaint from residents on Virginia Street and also where Dulaney's parking lot used to be.

**NORTHAMPTON COUNTY ECONOMIC DEVELOPMENT COMMITTEE RESTARTED:**

Mr. Miles said that he received a call from the County Board of Supervisors Chairman, Willie Randall stating that they want to restart the Northampton County Economic Development Committee. Mr. Randall asked Mr. Miles to serve on the committee. Mr. Miles informed the Council that he will participate on the committee.

**SUGGESTED ADJUSTMENT TO ORDINANCE #50 TO INCREASE MISDEMEANOR FINES TO \$250 MAXIMUM FROM THE CURRENT \$100 MAXIMUM:**

Mr. Miles stated that Ordinance No. 50 was passed in 1954 that covers various misdemeanors. He said that one of the tings the ordinance is used for is to issue parking violations for handicap parking and the current fine is \$100. He said that the Police Department has requested to increase the maximum so the fine could be increased to \$150. After some discussion Councilman Ward made the Motion to adopt Ordinance No. 192 to amend Ordinance No. 50. The Motion was seconded by Councilman Doughty. Discussion-None further. The Motion was passed unanimously.

**EXMORE YARD SALE PREPARATIONS ARE UNDERWAY. WE NEED HELP TO SELL CAR AND TRACTOR SHOW TROPHY ADVERTISEMENTS!:**

Mr. Miles noted that the Exmore Yard Sale preparations are underway and they need help to sell advertisements for trophies.

**INTEREST IN MODIFYING ORDINANCES REGARDING FEES FOR WATER AND TRASH, AND SEPARATING THE RESPECTIVE FEES:**

Mr. Miles stated that there is interest in modifying ordinances regarding fees for water and trash and separating those fees. He noted that it is currently mandatory to pay a trash fee if the water is turned on at a residence. Mr. Miles stated that he has been contacted by a homeowner who has to have the water on because of their heat source but that the house is vacant and feels he should not have to pay for trash pick up. After some discussion it was agreed by the Council to continue charging for trash if the water is turned on.

**OLD BUSINESS:**

**THE EASTERN SHORE PSA CONTINUES TO HAVE OPENING(S) ON ITS BOARD OF DIRECTORS. NOMINATIONS FOR THE NORTHAMPTON COUNTY BOARD OF SUPERVISORS ARE WELCOME:**

Mr. Miles informed the Council that the Eastern Shore PSA continues to have openings on its Board of Directors and that nominations are welcome.

POSITIONS ON THE PLANNING COMMISSION, ZONING APPEALS BOARD, AND FAÇADE COMMITTEE REMAIN OPEN. RECOMMENDATIONS ARE WELCOME:

Mr. Miles stated that he has advertised for the openings and has had only one person indicating some interest

VIRGINIA PUBLIC WORKS EQUIPMENT HAS RETURNED SOME OF THE MISSING PARTS TO THE STREETSWEeper. WE CONTINUE TO HAVE MECHANICAL PROBLEMS:

Mr. Miles said that Virginia Public Works Equipment has returned some of the missing parts but not all of them. He noted that the hydraulic pump has burned up as well.

DISCUSSION-COUNCIL/CITIZEN INPUT:

Councilman Ward stated that the grass at the Gladstone house is tall again. Mr. Miles informed he has been in contact with them and may be entering into a contract with them for the Town to take care of the grass for the rest of the summer.

Councilman Ward also mentioned the grass behind and in front of the Hampton Inn. Mr. Miles told him he would contact the owners.

Councilman Massey asked Mr. Miles if he has talked to Mr. Musso. Mr. Miles stated that he talked to him last week and is hoping to get some response soon.

Councilman Scanlan noted that the Doughty building should be down in a week or so.

Councilman Ward asked if the pile (old houses) by Tru Blu can be burned now. Councilman Scanlan and Mr. Miles noted that the burn ban has been lifted and that you can burn after 4pm.

DATE NEXT COUNCIL MEETING (AUGUST 1, 2011):

Vice-Mayor Greer announced that the next Council meeting will be August 1<sup>st</sup> at 7pm.

ADJOURNMENT:

Councilman Massey made the Motion to adjourn. The Motion was seconded by Councilman Scanlan. The Motion was passed unanimously. The meeting was adjourned at 8:35pm.

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Douglas W. Greer, Sr., Vice- Mayor

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Ethel Parks, Town Clerk